**KISHORE S**

**PROFESSIONAL SUMMARY**

With around 8 years of experience in Hedge Fund administration / Hedge Funds, a dedicated individual is seeking an opportunity in a dynamic organization.

Areas of expertise include fund accounting, allocations, financial statements preparation, corporate action, pricing and P&L reconciliation.

Good understanding of complex investment products including OTC derivatives (CDS, Bank Debt, Swaps etc ). Strong knowledge and exposure to performance fee calculations, various fund structures, side pockets and distribution.

**SKILLS**

* Fund Accounting ,Investor Allocation and Preparation of Financial statement
* Pricing of securities, position, cash and P&L Reconciliation
* Corporate Actions
* Strong accounting and product knowledge including OTC Derivatives
* Year-end audited financial Statements preparation / review
* Strong communication and presentation skills
* Good time management and client servicing skills
* Attention to detail and good problem solving skills
* Good knowledge of MS suite of application including macros and Geneva

**WORK HISTORY**

**Oasis Hedge Fund (HONG KONG) 09/2015 to 11/2016**

**Manager (Fund and Corporate Accounting)**

* Monthly preparation of operating expenses, NAV packages and allocations
* Reconciliation of Cash, Positions and P&L
* Coordinate/discuss with traders on securities pricing and allocation of expenses to specific strategies
* Tracking performance and reporting to CIO on timely basis of his personal investments
* Review fund administrators work on monthly basis and manage expectations
* Liaising with auditors and administrators in timely preparation of year-end AFS
* Monthly closing/consolidation, preparation of budget for different corporate entities
* Reviewing K1's for US Investors and preparation and filing of FRR with SEC
* Preparation of other adhoc reports as requested by CFO

**Northern Trust & Sapient Corporation (India) 06/2010 to 08/2015**

**Senior Consultant (Second Vice President) 07/2014 to 08/2015**

* Led various initiatives to identify and increase the conceptual knowledge of hedge fund team
* Developed various levels of innovative assessment modules using macros to quickly identify the partner improvement areas, which has been implemented across the organization
* Organized various cross functional training to help the partners understand the downward and upward dependencies of respective process and the impact on NA

**Section Manager (Second Vice President) 09/2011 to 06/2014**

* Manage the team and client expectations
* Review of NAV, allocations and investor statements within deadlines
* Maintained and built strong client relationships
* Actively involved in migration/implementation of new clients
* Part of building a high-performance team through learning, development, mentoring and recruiting
* Highly appreciated for subject matter knowledge and trouble-shooting skills
* Reconciliation & resolution of cash and position breaks with prime brokers to resolve disconnects

**Manager 06/2010 to 08/2011**

* One of the first and key employees of fund accounting team in transitioning the process from Chicago Omnium to Sapient Bangalore
* Actively involved in hiring and setting up the team in Bangalore
* Calculation of NAV on monthly, quarterly and generating estimated performance returns
* Actively involved in managing the expectation of team including agreeing on deliverable timelines with clients and work prioritization
* Review and manage the work done by team

**Syntel Ltd (India) 11/2009 to 05/2010**

**Business Analyst**

* Prepare business requirement specifications
* Provide assistance in the project planning
* Collection of the data related to the business process
* Supported the team in Data Setup - Fund definition, Security Master File, Bank & Custody Accounts, batch jobs, and Corporate Action transactions.
* Testing and review of data setup
* Training the team on capital market / Product knowledge

**Viteos Capital Market Services (India) 07/2007 to 10/2009**

**Assistant Manager**

* Fund accounting , NAV Calculation and allocation
* P&L Analysis and Investigation
* Actively involved in implementation of new clients
* Managed Hedge Fund clients with multi instrument (Instruments including Equities, Derivatives, OTC products,
* Swaps, Repos & reverse Repos, Bonds, CDS,CFD, collaterals etc)
* Pricing as per the asset classes and processing of corporate action
* Settlement of CDS instruments with counter parties in case of credit events, unwinds and calculation and accounting of interest for quarterly rolls
* Calculation of realized/unrealized gain/loss for the day based on the closing market rates
* Booking interest for swap resets and verification of revenue or expenses in case of swap unwinds.

**EDUCATION**

**Institute of Chartered Accountants of India 2008**

Chartered Accountancy

**University of Madras, India 2004**

Bachelor of Commerce- Accountancy

**Contact Information**

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**Reference**

Name : Sarah Haynes

Designation:  Chief Financial Officer – Oasis Hedge Fund

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